

MINUTES OF THE MEETING OF THE ALEXANDRA PALACE AND PARK BOARD HELD ON TUESDAY, 19TH JULY, 2016

PRESENT:

Councillors: Joanna Christophides (Chair), Patrick Berryman, Bob Hare, Liz McShane and Anne Stennett

Non-Voting Members: Gordon Hutchinson and Nigel Willmott

1. **FILMING AT MEETINGS**

Noted.

2. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Gallagher and Colin Marr.

3. **URGENT BUSINESS**

None.

4. **DECLARATIONS OF INTERESTS**

None.

5. **QUESTIONS, DEPUTATIONS OR PETITIONS**

None.

6. **ACKNOWLEDGEMENT OF 2016-17 MEMBERSHIPS OF BOARDS, COMMITTEES AND SUB COMMITTEES**

RESOLVED that

- i. **The membership of the Alexandra Park and Palace Advisory Committee be noted;**
- ii. **The membership of the Alexandra Park and Palace Consultative Committee be noted;**
- iii. **The membership of the Alexandra Palace Trading Limited Board, including the appointment of Anna D'Alessandro as an officer of the Council, be noted; and**
- iv. **The membership of the Finance, Risk and Audit Committee, with the addition of Anna D'Alessandro, be noted.**

7. **MINUTES**

Alexandra Palace and Park Board – 12 April 2016

RESOLVED that the minutes of the Alexandra Palace and Park Board held on 12 April 2016 be approved as a correct record of the meeting, subject to the rewording of resolution vii, minute number 101, which shall read “An options appraisal report shall be provided”.

Statutory Advisory Committee – 5 April 2016

RESOLVED that the minutes of the Statutory Advisory Committee held on 5 April 2016 be noted.

Joint Statutory Advisory Committee and Consultative Committee – 5 April 2016

RESOLVED that the minutes of the Joint Statutory Advisory Committee and Consultative Committee held on 5 April 2016 be noted.

8. CHIEF EXECUTIVE OFFICER'S REPORT

Louise Stewart, Chief Executive, Alexandra Park and Palace, introduced the report as set out.

The following arose from discussion of the report:

- a. The position statement of Alexandra Park and Palace Charitable Trust in regard to the Wood Green regeneration was included in the exempt agenda pack, as it was felt that until Members had approved this statement it should not be included in the public section of the agenda.
- b. HR review – an audit and staff survey had been undertaken, and the data would be fed back to staff once an action plan had been devised.
- c. Security in the East carpark had been trialled, and there had been a reduction in Anti-Social Behaviour. However, permanent security staff are not affordable in the long term, so the team were looking into more cost effective solutions.

RESOLVED that

- i. **The contents of the report be noted;**
- ii. **The Trust's current position in relation to the Wood Green Regeneration be approved; and**
- iii. **The scope and methodology for the Governance Review be approved.**

9. PARK ACTIVITIES REPORT

Mark Evison, Park Manager, Alexandra Park and Palace, introduced the report as set out.

The following arose from discussion of the report:

- a. Go Ape – final discussions were taking place to finalise the lease. AP and Go Ape would be contacting residents to outline adaptations made to respond to issues raised during the planning process.

- b. Commemorative benches – further to the advice provided by the Joint Statutory and Consultative Committees, the Board agreed that a policy needed to be put in place. Comments from the Board for the team to consider were: contact with plaque owners should be made after 15 years rather than 10 and that notices be put on benches where contact had been lost, in case other park users were able to provide contact information.
- c. Quietway cycle network – Members were advised that the recommendation was for the Board to give approval for discussions to take place with Sustrans. Further information would be provided to the Board once proposals had been developed further. Members requested that this information included details on the management of multi-use of the pathways in the park, speed control, lighting proposals and timescales.

RESOLVED that the report and comments made by the Board be noted.

10. LEARNING & PARTICIPATION PROGRAMME REPORT

Emma Dagnes, Deputy Chief Executive, Alexandra Park and Palace, introduced the report as set out.

RESOLVED that the contents of the report be noted.

11. COMMERCIAL DIRECTOR'S REPORT

Lucy Fenner, Commercial Director, Alexandra Park and Palace, introduced the report as set out.

There had been 52 events and 8 major exhibitions in the first quarter. Targets for the Bar & Kitchen had been exceeded in April and May. The main focus for July was the Summer Festival.

RESOLVED that the report be noted.

12. FINANCIAL RESULTS

Dorota Dominiczak, Director of Finance and Resources, Alexandra Park and Palace, introduced the report as set out.

There were no major variances to report. In terms of cashflow for the restoration project, financing was challenging due to the delay of HLF payments, however there were no cashflow issues.

RESOLVED that the performance of the Trust be noted.

13. EAST WING RESTORATION UPDATE

Emma Dagnes, Deputy Chief Executive, Alexandra Park and Palace, introduced the report as set out.

The project status was red, which was mainly due to the discovery of additional asbestos. However, following assessment and review, the overall project was still within budget, and the final tender from the Contractor would be presented to the Board in October 2016.

RESOLVED that progress on the East Wing Restoration Project be noted.

14. BOARD WORK PROGRAMME

NOTED.

15. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

There was no such business.

16. FUTURE MEETINGS

Noted.

17. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED that the press and public be excluded from the meeting as agenda items 18-24 contained exempt information as defined in Section 100a of the Local Government Act 1972; Para 3 – information relating to the business or financial affairs of any particular person (including the authority holding that information).

18. MINUTES

RESOLVED that the exempt minutes of the meeting held on 12 April 2016 be approved as a correct record of the meeting.

19. EXEMPT - TRUST POSITION IN RELATION TO WOOD GREEN REGENERATION

This item was approved as part of minute item 8 during the public meeting.

20. EXEMPT - FIREWORKS FESTIVAL PROPOSAL

The recommendations in the report were approved.

21. EXEMPT - EVENT EQUIPMENT STORAGE SOLUTION REPORT

The recommendations in the report were approved.

22. EXEMPT - BUSINESS PLAN QUARTERLY PROGRESS DATA

The recommendations in the report were approved.

23. EXEMPT - APPROVAL OF REPORTS AS RECOMMENDED BY THE FINANCE, RESOURCES AND AUDIT COMMITTEE (FRAC) & ALEXANDRA PALACE TRADING LIMITED (APTL) BOARD

The recommendations in the report were approved.

24. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

There was no such business.

CHAIR: Councillor Joanna Christophides

Signed by Chair

Date